



LaSalle County
Land Use Department
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Floodplain Development Application

Mar 2021

FOR OFFICE USE ONLY

PERMIT FEE _____ **FEE PAID DATE:** _____ **PERMIT NUMBER** _____

\$0 clearing debris, demo, or removal from SFHA

\$50 for improvements made to existing building, installing manufactured home on a permanent site, or any other development

\$75 for construction or reconstruction of a building valued at less than \$100,000 and for any other development project that requires three site inspections

\$100 for construction of a building valued at more than \$100,000 and requiring at least three site inspections.

PERMIT APPROVAL SIGNATURE _____ **ISSUE DATE** _____

ELEVATION CERTIFICATE REQUIRED: ☐ YES ☐ NO

Inspection Dates: 1st _____ 2nd _____ Final _____

Date of Application: _____

Property Address: _____ Township: _____ Parcel Number: _____ - _____ - _____ - _____

Property Owner Name(s): _____ Contractor Name: _____

Mailing Address: _____ Contractor Address: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

Phone Number(s) _____ Phone Number(s) _____

SIGNATURE REQUIRED ON PAGE 3

Description of development/work (*indicate all that apply*)

- ☐ Demolition, construction, reconstruction, repair, placement of a building, or any structural alteration to a building exceeding 70 square feet in floor area;
- ☐ Substantial improvement of an existing building;
- ☐ Installation of a manufactured home on a site, preparing a site for a manufactured home, or installing a travel trailer on a site for more than one hundred eighty (180) days per year;
- ☐ Installation of utilities, construction of roads, bridges, culverts or similar projects;
- ☐ Construction or erection of levees, dams walls or fences;
- ☐ Drilling, mining, filling, dredging, grading, excavating, paving, or other alterations of the ground surface;
- ☐ Storage of materials including the placement of gas and liquid storage tanks, and channel modifications or any other activity that might change the direction, height, or velocity of flood or surface waters. Channel modifications or any other activity that might change the direction, height, or velocity of flood or surface water.

Detail of Proposed Development Activity: _____

Floodplain Information:

FIRM Number _____

Flood Zone Designation: _____

Body of Water _____

Base Flood Elevation: _____

- Is the proposed development in an identified floodway? ☐ Yes ☐ No -
If yes, has the permit been issued? ☐ Yes ☐ No - Permit # _____
- Is the proposed development located within a jurisdictional
port district/authority? ☐ Yes ☐ No
If yes, has the permit been issued? ☐ Yes ☐ No - Permit # _____
- Have all other required local, state, and federal permits
been issued for the proposed development ☐ Yes ☐ No
- Does the proposed development require fill? ☐ Yes ☐ No

Complete for new structures/equipment/buildings:

1. Base Flood Elevation at site? _____ feet m.s.l.
2. Required Lowest floor elevation (including basement)? _____
3. Elevation to which all-attendant utilities, including all heating and electrical equipment will be
protected from flood damage. _____ m.s.l.
4. Existing Ground Elevation _____

**** A completed Elevation Certificate is required for 2, 3, and 4 prior to issuance of an occupancy permit or finalization of Flood permit**

Complete For Alterations, Additions, or Improvements, to Existing Structures Only:

1. What is the estimated market value of the existing structure? \$ _____
2. What is the estimated cost of the proposed construction? \$ _____

If the cost of the proposed construction equals or exceeds 50% of the market value of the structure, or 20% of the total floor area, then the substantial improvement provisions shall apply.

Complete for Non-Residential "Floodproofed" Construction Only:

1. Type of floodproofing method? _____
2. If the structure is floodproofed the required floodproofing elevation is? _____ feet m.s.l.
3. Certification by registered professional engineer or architect attached? ☐ Yes ☐ No

Complete for Subdivision and Planned Unit Developments Only:

1. Will the subdivision or other development contain 50 lots or 5 acres? ☐ Yes ☐ No
2. If yes, does the plat or proposal clearly identify base flood elevations? ☐ Yes ☐ No

An application is hereby made for a LaSalle County Floodplain Permit and such application is based on the information and attachments provided in this application. And by signing this application, the owner is certifying and acknowledging the following:

- The information provided in this application is accurate and true;
- An understanding that if a permit is issued it can be revoked for change/breach of representation in this application and that all work should cease until the permit is reissued or a new permit is issued;
- Any applicable local, county, state, or federal regulation is observed and followed;
- If approved, the permit shall be placed in a conspicuous place, easily observed from a public road way;
- All applicable attachments are provided:
 - Elevation Certificate prior to issuance of Occupancy Permit
 - Site Plan (property boundaries, existing structures, proposed structures, waterway, setbacks, etc.)
 - Drainage plan (showing predevelopment surface elevations, post development elevations)
 - Building Permit application package including plans with pre and post construction elevations
 - Additional Permits issued (State of Illinois, Dept. of Public Health, Lake Holiday, ACOE, IEPA, etc.)
- Required Building and Floodplain Inspections are scheduled and passed;
- Provides consent to the Director of the LaSalle County Land Use Department, or his representative, or employees to make reasonable inspections to enforce the provisions of applicable ordinances;
- Any permit issued will expire two years following issuance date and if obligations of permit are not met during the two year period a new permit will have to be issued.
- Submittal of any additional information required by the Director of the LaSalle County Land Use Department.
- A non-conversion for enclosures below the base flood elevation affidavit is submitted with application (if applicable)
- This application does not create liability on the part of the LaSalle County Land Use Department or any officer or employee thereof for any flood damage that results from reliance on this application or any administrative decision made lawfully there under.

By signing I am agreeing that the information provided in this application package is true and accurate and that I am familiar with the permit obligations and requirements of LaSalle County and agree to adhere to them.

Owner's Signature

Date

**NON-CONVERSION AGREEMENT FOR ENCLOSURES
BELOW THE BASE FLOOD ELEVATION**

This DECLARATION made this ____ day of _____, 20__, by _____ ("Owner")
having an address at _____.

WITNESSETH:

WHEREAS, the Owner is the record owner of all that real property located at
_____ in the County of _____, designated in the Tax
Records as _____.

WHEREAS, the Owner has applied for a permit to place a structure on that property that has an enclosed area
below the base flood elevation constructed in accordance with the requirements of Article _____ Section
_____ of the Floodplain Management Ordinance of _____ ("Ordinance") and under Permit
Number _____ ("Permit").

WHEREAS, the Owner agrees to record this DECLARATION and certifies and declares that the following
covenants, conditions and restrictions are placed on the affected property as a condition of granting the Permit,
and affects rights and obligations of the Owner and shall be binding on the Owner, his heirs, personal
representatives, successors, future owners, and assigns.

UPON THE TERMS AND SUBJECT TO THE CONDITIONS, as follows:

The structure or part thereof to which these conditions apply is:

1. At this site, the Base Flood Elevation is _____ feet above mean sea level, National Geodetic Vertical Datum.
2. Enclosed areas below the Base Flood Elevation shall be used solely for parking of vehicles, limited storage, or access
to the building.
3. All interior walls, ceilings and floors below the Base Flood Elevation shall be constructed of flood resistant materials.
4. Mechanical, electrical or plumbing devices shall not be installed below the Base Flood Elevation.
5. The walls of the enclosed areas below the Base Flood Elevation shall be equipped and remain equipped with
permanent flow-thru openings as shown on the Permit.
6. The jurisdiction issuing the Permit and enforcing the Ordinance may take any appropriate legal action to correct any
violation. Any alterations or changes from these conditions also may render the structure uninsurable or increase the cost
for flood insurance.
7. A duly appointed representative of the County is authorized to enter the property for the purpose of inspecting the
exterior and interior of the enclosed area to verify compliance with this Declaration.

Such inspections will be conducted upon due notice to the Owner and, generally, only once each year. More frequent
inspections may be conducted if a violation of the Permit is indicated.

8. Other conditions:

In witness whereof the undersigned set their hands and seals this _____ day of _____, 20 _____.

Owner (Seal) _____ (Seal)
Witness