

LASALLE COUNTY ILLINOIS PLAN FOR DISBURSING AMERICAN RESCUE PLAN FUNDS

Mission Statement

The Coronavirus state and Local Fiscal Recovery Funds (SLFRF) authorized by the American Rescue Plan Act and Local Assistance and Tribal Consistency fund (LATCF) will be utilized in compliance with the guidance provided by the US Department of the Treasury. Funds will be used to provide the greatest benefit to the maximum residents of LaSalle County to support families and businesses (public and private) to offset the effects of the pandemic. The County is committed to building a strong, resilient, and equitable community by making investments that support long-term growth and opportunity.

CLASSIFICATIONS FOR USES OF FUNDS

Responding to public health emergencies

Responding to negative economic impact

Assistance to households

Assistance to small businesses and/or non-for-profits

Aid to impacted industries

Public sector capacity

Capital expenditure and investment

Supporting the public health response

Addressing the negative economic impacts caused by the public health emergency

Replacing lost public sector revenue

Investing in water and sewer infrastructure

Investing in broadband infrastructure

Assistance Grants to Non-For-Profits

Nonprofits have faced significant challenges due to the pandemic's increased demand for services and changing operational needs, as well as declines in revenue sources such as donations and fees. Nonprofits eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501©(19) tax-exempt organizations.

LaSalle County will disburse ARPA/**LATCF** funds in the form of grants to organizations who qualify and are approved by the board.

Criterion considered for use of ARPA/LATCF** funding:**

Decreased Revenue (from donations and fees)

Financial insecurity

Increased cost (increased needs of service)

Capacity to weather hardships

Challenges covering rent or mortgage, and other or other operating costs

Documentation to be submitted:

Completed application (application form provided by LaSalle County) submitted to LaSalle County Board. Please follow the application process but make sure to mark your non-for-profit status on the application and the request for a grant. In addition to the application requirements, please note the other special requirements noted for non-for-profit grants.

Proof of nonprofit status for at least 2yrs

Validated source of loss of revenue (tax return, financial statement etc.) to support amount of request. Note that SLFRF funding is available only for costs incurred after March 3, 2021.

Assistance for Funding Programs and Projects

Nonprofit and governmental agencies have faced significant challenges due to the pandemic's increased demand for services and changing operational needs that require capital outlays for programs and projects. These projects or programs will adhere to our mission statement. The agencies eligible for assistance are those that experienced negative economic impacts or disproportionate impacts of the pandemic and meet the definition of "nonprofit"—specifically those that are 501(c)(3) or 501©(19) tax-exempt organizations or are governmental agencies.

LaSalle County will disburse ARPA/**LATCF** funds in the form of capital improvement outlays or program grants to organizations who qualify and are approved by the board.

Criterion considered for use of ARPA/LATCF** funding:**

Decreased Revenue that blocks capital project or program

Program or project adheres to County ARPA/**LATCF** mission statement

Lessens future costs to taxpayers

Increased needs to LaSalle County residents

Proof of nonprofit status for at least 2yrs

Documentation to be submitted:

Completed application (application form provided by LaSalle County) submitted to LaSalle County Board. In addition to the application requirements, please note the other special requirements noted for non-for-profit grants.

Proof of nonprofit status

Validated source of loss of revenue (tax return, financial statement etc.) to support amount of request. Note that SLFRF funding is available only for costs incurred after March 3, 2021.

Application Process:

The American Rescue Plan Act (ARPA) and Local Assistance and Tribal Consistency Funds (LATCF) provides recovery monies to LaSalle County to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. The County of LaSalle was awarded approximately \$22 million in ARPA funds. The Department of Treasury identified five focus areas for ARPA funding:

Supporting the public health response

Addressing the negative economic impacts caused by the public health emergency

Replacing lost public sector revenue

Investing in water and sewer infrastructure

Investing in broadband infrastructure

The County of LaSalle has opened a public application process for proposals for ARPA funding. The County is accepting proposals for program and project funding. Funding requests must be submitted to the County by 5:00 pm on **March 15th, 2024**.

Please use the American Rescue Plan Funding Application form to submit a program proposal for consideration of ARPA/LATCF funding. All funding requests must include a complete project budget, and any supplemental information.

Applications are available on the County of LaSalle's web site:

www.lasallecountyil.gov

Applications received after the due date will not be considered for funding.

US Treasury has provided guidance on how ARPA and LATCF funds can be spent. To be considered for funding, submissions must clearly demonstrate eligibility under ARPA and LATCF guidance.

**Submittal requirements for the American Rescue Plan Act and LATCF Grant/
Project/Program Proposals**

Application Instructions and Additional Information:

All funding requests must meet eligibility and submit the required information and documents to be considered for a funding recommendation. In order to be considered for funding, requests must:

Submit a complete and responsive application.

Provide a complete project budget using the template provided in the online form.

Attach any supplemental information that demonstrates the implementation of the project/program/grant.

Attach a cover letter outlining/acknowledging any materials not included in the submission. The cover letter will contain a brief narrative of services provided, the service area that is provided, approximate number of residents served or impacted, and any other information that would indicate support needed for funding.

If applicable, provide a current nonprofit 501(c)(3) tax exempt status and eligibility to receive tax deductible contributions, as confirmed by the Internal Revenue Service and complete list of stakeholders in organization requesting funds or current officers.

Supporting evidence of need if funding request is for new or expanded service.

All other information requested by the LaSalle County Board necessary to evaluate application.

If applicable, provide a completed IRS 990.

If applicable, provide a copy of proof of registration with the IL Secretary of State (business applicants).

All projects must be in process/started by having approved contracts or expending monies by December 31, 2024 and completed by 2026 with written scheduled completion of these contracts by December 31, 2026

Audit Requirements and Alternative Documentation: All organizations receiving American Rescue Plan funds and/or LATCF may be requested to submit a full and independent audit at the completion of the program or project. Recipients may also be subject to a compliance review conducted by LaSalle County.

Review Criteria:

LaSalle County has adopted a criteria to be used in evaluating requests for ARPA/LATCF Funding. Projects may be evaluated and prioritized based on the degree to which the requests reflect one or more of these criteria.

Suggested

UNIVERSAL INTERNAL PROJECT ASSESSMENT AND SELECTION CRITERIA

Qualification/Disqualification Eligibility: Is the project eligible for ARPA CSLFRF/LATCF funds? Does it align with the legislation’s intent? Can applicant provide comprehensive reporting on the project?	Example Aligns with a clear Expenditure Category. Will be completed within applicable deadlines. Contains no prohibited uses of Local FRF money.
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	Criteria	Example	Score
1	Impact vs Effort: How much value or impact will the outcome have on the County. How much time, money, resources, and capacity will be needed to achieve the desired outcome?	Level of impact outweighs level of effort.	20
2	Budget: Does this project have a detailed and realistic budget?	Clearly itemized spending plan and timeline	15
3	Fiscal Responsibility: Is the project responsibility to the taxpayers and be self supported by tax payers well after ARPA/LATCF fund usage?	Revenue is or will be in place to support future maintenance and logistics.	10
4	Risk: Is project of an acceptable risk level? Does it pose uncertainties regarding outcomes or unintended consequences?	Project has built in controls.	10
5	Performance Tracking: Can the County provide proper supervision of the project through a comprehensive set of goals and oversight?	Project evaluation plan outlining stakeholders, timelines, and reporting to respective committees	10
6	Leveraged Funds: Is there special reserve fund usage or potential savings to general fund?	Contributing funds that lower the overall cost the taxpayer.	10
7	Foresight: Does this project meet the needs of the county well into the future?	Programs, population demographics, community engagement strategy.	10
8	Evidence Based: Does the project use interventions supported by evidence?	Peer reviewed research studies. Plan for ongoing evaluation.	10
9	Other Funding: Is this project unlikely to be funded without CSLFRF dollars?	Eligibility for other competitive grants.	5

UNIVERSAL EXTERNAL PROJECT ASSESSMENT AND SELECTION CRITERIA

Qualification/Disqualification Eligibility: Is the project eligible for ARPA CSLFRF/LATCF funds? Does it align with the legislation’s intent? Can applicant provide comprehensive reporting on the project?	Example Aligns with a clear Expenditure Category. Will be completed within applicable deadlines. Contains no prohibited uses of Local FRF money.
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	Criteria	Example	Score
1	Impact vs Effort: How much value or impact will the outcome have on the County. How much time, money, resources, and capacity will be needed to achieve the desired outcome?	Level of impact outweighs level of effort.	20
2	Budget: Does this project have a detailed and realistic budget?	Clearly itemized spending plan and timeline	15
3	Fiscal Sustainability: Will project be able to continue when ARPA/LATCF funds are exhausted without other general revenue funds?	Alternative Revenue Sourcing plan.	10
4	Risk: Is project of an acceptable risk level? Does it pose uncertainties regarding outcomes or unintended consequences?	Project has built in controls.	10
5	Performance Tracking: Does this project have a comprehensive set of goals and aligned data tracking supports?	Project evaluation plan outlining stakeholders, timelines, and reporting	10
6	Leveraged Funds: Is subrecipient able to combine non-ARPA/LATCF funds to support project?	Non-APRA/LATCF grant contributes funds for a community development project.	10
7	Equity: Does this project meet the needs of disinvested communities?	Programs, population demographics, community engagement strategy.	10
8	Evidence Based: Does the project use interventions supported by evidence?	Peer reviewed research studies. Plan for ongoing evaluation.	10
9	Other Funding: Is this project unlikely to be funded without CSLFRF dollars?	Eligibility for other competitive grants.	5

Review Process and Funding Award

Applications for funding will be reviewed by the County of LaSalle’s Finance committee and

Auditor for completeness. As part of the County's review of applications, the County may ask to review any and all applicant financial and management records.

The County Board will consider the applications and create a prioritized list of funding recommendations. The final list of projects/ programs recommended to receive funding will be submitted by the County Board for their consideration.

Organizations that are awarded funding will be required to execute an agreement contract with the County. As part of this agreement, the requestor will be required to develop a comprehensive scope of service and to submit quarterly financial and outcome reports, as required by the Department of Treasury. Site visits may also take place in order to verify the information being reported back to the County. All projects must be in process/started by having approved contracts or expending monies by December 31, 2024 and completed by 2026 with written scheduled completion of these contracts by December 31, 2026.

If you have any questions about the application, please contact Sharon Wiley, at 815-434-7897 or by email at swiley@lasallegcountyil.gov

Additional resources and information are available on the County of LaSalle's website:

www.lasallegcountyil.gov

Technical Assistance

The County will offer technical assistance to any organization requiring help to complete the application. It should be noted that the receipt of assistance from the County does not guarantee that an application will be successful or that an award will be granted. Any organization or entity asking for and receiving technical assistance from LaSalle County waives any errors and/or omissions in that assistance and any cause of action based on that technical assistance.

Please [download](#) the application from link below.

Save the application file.

Open application file with PDF reader (ie: adobe acrobat reader)

Complete the fillable PDF application file.

Send completed application using the SUBMIT button (the button will send the application to the board office and the county ARPA administrator)

Application link:

<https://lasallegcountyil.gov/DocumentCenter/View/3162/ARP-Application-PDF>