



NOTICE OF LCIT BOARD MEETING
August 17, 2023 9:30 A.M.
LaSalle County Government Complex

<https://www.youtube.com/channel/UCjwHFioW13M224SgVU95Ifg>

AGENDA

- I. CALL MEETING TO ORDER**
- II. Citizen Comment**
 - a. At this time if you have a Citizen Comment please submit in writing to mpilch@lasallecounty.org within 2 hours of the meeting. It will then be presented to the committee
- III. MOTION TO APPROVE MINUTES FROM PREVIOUS MEETING**
- IV. ITEMS TO BE PRESENTED AS INFORMATION**
 - a. Safety Manual and Flip Chart
 - b. Incident Review Process
 - c. Actuarial Review – M Vezzetti
- V. ITEMS TO BE PRESENTED FOR ACTION/MOTION**
 - a. Motion to Approve and forward the Updated Safety Manual to Leg & Rules Committee
 - b. Monthly Financial Variance, Trend Analysis & Claim Reports
- VI. REPORTS TO COMMITTEE**

a. Administrators Report	Mike Nugent
b. Work Comp Claims Reports	Rob Fitzgerald & John Zaborowski
c. Safety Committee Report	Laura Braasch
d. Loss Control Report	Laura Braasch
e. Liability Claims Reports	Bob Spring
f. Risk Management Report	Mike Nugent
g. Insurance Broker Report	Tony Evans
h. Financial Report	Michael Vezzetti
- VII. EXECUTIVE SESSION – 5 ILCS 120/2 (c)**
 - a. Discussion of Pending, Probable, or Imminent Litigation
 - b. Establishment of Reserves or Settlement of Claims
 - c. Collective Negotiating Matters
- VIII. ANNOUNCEMENT OF NEXT MEETING, September 21, 2023 9:30am**
- IX. ADJOURNMENT**



MINUTES OF THE LASALLE COUNTY INSURANCE TRUST BOARD MEETING – AUGUST 17, 2023

The following were present at the August 17, 2023 LaSalle County Insurance Trust meeting: Marius Derango, Tom Walsh (9:55), Joe Savitch, Gary Small, Sandi Billard, Arratta Znaniecki, and Jill Bernal, LaSalle County Insurance Trust Members; Don Jensen, LaSalle County Board Chairman; Julie Ziel, LaSalle County HR Generalist; Jim McPhedran Assistant State's Attorney; Mark Anderson, Assistant State's Attorney (via WebEx); Mike Nugent, Risk Consultant (via WebEx); John Zaborowski, Rob Fitzgerald, Laura Braasch, CCMSI; Bob Spring, ICRMT; Tony Evans, The Horton Group; Mike Vezzetti,

Marius Derango called the Insurance Trust Meeting to order at 9:32 a.m. There were no citizens' comments.

A Motion was made by Ms. Sandi Billard and seconded by Mr. Joe Savitch to approve the meeting minutes from the July 15, 2023 meeting. The Motion carried unanimously.

ITEMS PRESENTED AS INFORMATION

Safety Manual

Jim McPhedran reported that with the input from CCMSI, ICRMT and the Safety Committee all are on the same page with the manual. He recommended not approving it today and allowing department heads to weigh in. Jill Bernal asked if they would be meeting as a group to review the manual. Jim was unaware of the department head plans.

Actuarial Review

Steve Glicksman completed the study and the report as of November 30, 2023. Mike Vezzetti reviewed the actuarial report. The Trust Committee does not need to do anything now but will need to take some action before the end of next year.

Marius Derango as what insurance would cost if there were no large deductibles or retentions. Tony Evans committed to providing estimated pricing for a first dollar insurance program along with his renewal proposal.

Incident/Accident Review Program/Policy

Marius Derango asked Rob Fitzgerald to comment on the current incident review process. John Zaborowski summarized the current process and recommended the County continue with the informal process. Rob Agreed with John's comments. Laura Brasch reviewed the process the Safety Committee follows. Sandi Billard asked if the Root Cause Analysis function would stay. John reported that it would stay in.

ITEMS PRESENTED FOR ACTION

Monthly Financial Variance, Trend Analysis & Claim Reports

Mike Nugent reported that the Trust balance as of July 30, 2023 was \$4,237,568.78, down \$54,696.37 from June. There are four requisitions presented. The monthly CCMSI fee, the CCMSI run off fee for June, The appraisal fee, and the Horton Group annual broker fee.

REPORTS TO COMMITTEE

Financial Summary, Claim Data/Loss Trend Analysis Reports- Mike Nugent reviewed the loss data. There has been very little change since the July meeting.

Risk Management Report- As noted above.

Claims Report (John Zaborowski/ Mike Nugent) – Information presented within Executive Session.

Safety Committee and Loss Control Report –

Laura Braasch reviewed her monthly report.

Financial Report (Vezzetti Capital Management) – None

Insurance Report (Mike Nugent / Tony Evans) – None

Administrators Report (Mike Nugent) – There were four (4) Requisitions presented for approval as noted above.

A Motion was made by Ms. Jill Bernal and seconded by Ms. Sandi Billard to accept and to place on file the Loss Control and Safety Coordination, Claim Trend & Risk Analysis and Claims Reports. A Roll Call Vote was called. The Motion carried unanimously.

Roll Call: Savitch, Billard, Small, Bernal, Walsh, Znaniecki

At 10:14 a.m., a **Motion** was made by Ms. Jill Bernal and seconded by Mr. Tom Walsh to enter into Executive Session. A Roll Call Vote was called. The Motion carried unanimously.

Roll Call: Savitch, Billard, Small, Bernal, Walsh, Znaniecki

Motion to Come Out Executive Session:

At 10:43 AM, a **Motion** to come out of Executive Session was made by Ms. Sandi Billard and seconded by Ms. Arratta Znaniecki. A Roll Call Vote was called. The Motion carried unanimously.

Roll Call: Savitch, Billard, Small, Bernal, Walsh, Znaniecki

Monthly Requisitions: Mike Nugent presented the following Requisitions to the LCIT Board:

A Motion to approve payment of **CCMSI** Invoice No. 0149658 in the amount of \$6666.67 for Third Party Administration, Loss Control and Safety Coordination Services for the month of September 2023, made by Ms. Sandi Billard and seconded by Mr. Joe Savitch.

Roll Call: Savitch, Small, Billard, Bernal, Walsh, Znaniecki

A Motion to approve payment of **CCMSI** Invoice No. 0149400 the amount of \$630.00 for the run off fees for the open property and liability claims from the month of June, 2023 made by Ms. Arrata Znaniecki and seconded by Mr. Gary Small.

Roll Call: Savitch, Small, Billard, Bernal, Walsh, Znaniecki

A Motion to approve the Industrial Appraisal invoice in the amount of \$2,045 was made by Mr. Gary Small seconded by Ms. Sandi Billard.

Roll Call: Savitch, Small, Billard, Bernal, Walsh, Znaniecki

A Motion to approve the Horton Agency invoice for the annual insurance broker fee in the amount of \$38,000 was made by Mr. Joe Savitch seconded by Mr. Tom Walsh.

Roll Call: Savitch, Small, Billard, Bernal, Walsh, Znaniecki

A motion was made to adjourn the meeting at 10:57 a.m. by Mr. Joe Savitch seconded by Ms. Sandi Billard. The Motion carried unanimously.

The next meeting of the LCIT Board will be held at 9:30 AM on September 21, 2023.

Reports And Handouts