

# County Property

## COMMITTEE MEETING AGENDA

### May 12, 2023 9:00 am Rm 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFloW13M224SgVU95Ifg>

- I. Call Meeting to Order**
- II. Citizen Comments**
- III. Approval/Dispense of previous months minutes from the County Property Meetings**

#### **IV. Parks – Memorial - Cemetery**

- 1. Budget 2022-2023
  - a. **Review Current Bill Report to Monthly Report** b. **Approval of Bills**
- 2. Reports / Business

#### **OLD**

LC Parks Reservations Policy/Procedure  
ORD: Amending Park Rules & Regulations  
Equipment  
Safety

Donations/Grants  
ARP

#### **Catlin Park**

Trails  
Update on Projects  
Mowing  
Building Demolition

#### **Shabbona Park**

Reservations  
Update on Projects

#### **Special/Emergency Project(s)**

#### **NEW**

- Electricity – Due 5-10-23 Opening 5-11-23
- Modular Bathroom Bid – Due 5-25-23 Opening 5-26-23
- Playground equipment Bid

#### **V. Courthouses, Jail, Buildings & Grounds**

- 1. Budget 2022-2023
  - a. **Review Current Bill Report to Monthly Report** b. **Approval of Bills**
- 2. Reports / Business
- 3. Capital Asset review/approval

#### **OLD**

#### **All Complexes**

Cleaning  
Ibid  
Air quality update  
ARP

#### **Criminal Justice-Etna**

Jail

#### **Downtown**

Generator  
Fire Escape

#### **Sheriff / Jail/Dispatch**

#### **Minor Repairs**

Heat / Pipes various sites

#### **E. Etna Road Gov.**

Air Handling Unit  
Boilers  
Window Glazing  
Electric

#### **Highway**

#### **ADA**

Compliance Plan Project

#### **Coroner Office**

Update

#### **Detention Home**

#### **Maintenance**

#### **Nursing Home**

#### **Health Department**

Security

#### **NEW**

#### **VI. Senate & House Bills -**

#### **VII. Adjourn**

# COUNTY PROPERTY

A meeting of the County Property Committee was held May 12, 2023 in room 250 with the following members present:

Per Diem	Mileage	Members Absent:
Dave Torres		
Gary Small	Gary Small	
LouAnne Carretto		
Joanne McNally	Joanne McNally	
Joseph Savitch		
Doug Trager		Mike Kasap

## Non-Members/Visitors Present:

Don Jensen	Chairman	Arratta Znaniiecki	Board Member
Ken Henze	Parks Director	Kurt Rimmele	BCA
Rich Ploch	Coroner		

Motion by Ms. Carretto 2<sup>nd</sup> by Mr. Trager to approve April meeting minutes Aye=All Nay=None Motion Carried.

## Citizen Comment

### PARKS – Memorial - Cemetery

#### Budget 2022-2023

##### Review Current Bill Report to Monthly Report

Motion by Mr. Small 2<sup>nd</sup> by Ms. McNally that the bill in the amount of be allowed:

**2023 – 001-036 \$ 0.00 (handdrawn) \$ 4,9643.01**

be allowed. Aye=All Nay=None Motion Carried

## OLD

## ARP

## NEW

- Park Manager Ken Henze updated the committee on the parks

### Modular Bathroom Bid

- Out for bid now due 5/25/23

### Bid Opening - Electricity

- Receive one bid – Corn Belt

Motion by Mr. Trager 2<sup>nd</sup> by Mr. Savitch to accept the bid from Corn Belt pending State’s Attorney approval then forward to the Full Board for approval Aye=All Nay=None Motion Carried

## **COURTHOUSE & JAIL, BUILDINGS, GROUNDS**

### **Budget 2022-2023**

#### *Review Current Bill Report to Monthly Report*

Motion by Mr. Savitch 2<sup>nd</sup> Mr. Trager that the bill in the amount of be allowed:

2023 - **001-029** \$ 60,019.23 handdrawn \$ 0.00

2023 - **028-000** \$ 6,669.50 handdrawn \$ 0.00

be allowed. Aye=All Nay=None Motion Carried

#### *Transfers*

None

### **OLD**

#### **All Complexes**

##### *Cleaning*

- Doing good – some issues but they were taken care of

##### *Vending Machines*

- No Discussion

##### *IBID*

- No discussion

##### *Air Quality*

- No discussion

### **Minor/Repairs**

#### **E. Etna Road Gov.**

*Air Handling Unit* – ordering materials – This project should be starting around June 1, 2023

*Window Glazing* – working on drawings and ordering glass

*Window Glazing Phase II* – Bid is out and due 6/8/23

*County Board Room* – Contract approved at the April 13<sup>th</sup> Full Board meeting

*Restrooms* - 100% complete

*Boiler Replacement Phase II* – was approved

#### **Downtown**

- Fire Escape – was approved

*Generator for Downtown Courthouse* –

#### **Sheriff/Jail/Dispatch**

*Women's Pod* – no discussion

*Jail Vent Cleaning* – no discussion

#### **Coroner Office**

- Coroner Ploch updated the committee on the project at his new building [see attached]
- Talked to Highway Don Ernat for assistance with the parking lot

#### **Nursing Home**

**ADA** -

*Compliance Plan Project*

No discussion

### **NEW**

- Maintenance Director Bob Kaminski was not able to attend the meeting.
- BCA Kurt Rimmele updated the committee on projects

Motion by Mr. Savitch 2<sup>nd</sup> Mr. Small to adjourn. Aye=All Nay=None Motion Carried.

