

Committee on Appointments and Legislation & Rules

Committee Meeting Agenda **May 11, 2023 12:45 pm** room 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFloW13M224SgVU95Ifg>

I. Call Meeting to Order

II. Citizen Comments

III. Dispense Minutes for the previous Committee On Appointment and Legislation & Rules meeting

IV. Legislation & Rules

1. New Business

Board Member Laptops – IT Policy

Appointments and reappointments

Simon Templar – LaSalle County Housing Authority (to June 30th, 2023)

V. Adjourn

COMMITTEE on APPOINTMENT and LEGISLATION & RULES

A meeting of the Committee on Appointment and Legislation & Rules Committee was held May 11, 2023 room 250 with the following members present: Donald Jensen – Board Chairman - Absent

Per Diem	Mileage	Members Absent:
Arratta Znaniiecki, Chair	Arratta Znaniiecki, Chair	
Jill Bernal	Jill Bernal	
Tom Walsh Tina Busch		
Doug Trager Gary Small	Tina Busch	
	Gary Small	

Non-Members/Visitors Present:

Steve Aubry	Board Member	Brian Dose	Board Member
Mike Kasap	Board Member	Kristy Swango	County Clerk
Jennifer Lowery	Heritage Corridor		

Approval or Dispense of Minutes for Committee on Appointment and Legislation & Rules

Motion to by Mr. Trager 2nd by Ms. Bernal to dispense previous meeting minutes Aye=All Nay=None Motion Carried

Citizen Comments

LEGISLATION & RULES

Board Member Laptops – IT Policy

Motion by Mr. Walsh 2nd by Ms. Busch to accept with some grammar corrections and forward to the Full Board for approval Aye=All Nay=None Motion Carried

Appointments and reappointments

Simon Templar – LaSalle County Housing Authority (to June 30th, 2023)

Motion by Mr. Small 2nd by Mr. Trager to accept the appointment of Simon Templar and forward to the Full Board for approval Aye=All Nay=None Motion Carried

Motion by Mr. Walsh 2nd by Ms. Bernal to adjourn Aye=All Nay=None Motion Carried

Reports And Handout



IT DEPARTMENT EMAIL AND INTERNET USE POLICY BOARD MEMBER ONLY

General use of County computers

1. Authorized personnel may use County computer and use County means to access the internet for activities related to the operation of the County, and the programs and activities sponsored by the County, for research consistent with the County's educational objectives, and for administrator recordkeeping.
2. Board Members shall maintain confidentiality of non-public or private information in the use of County computers. Confidential information should not be loaded onto the network where unauthorized access to such information may be obtained.
3. As a condition of being allowed access to the Internet and the County's electronic mail communication through use of County computers or County means of access, Board Members acknowledge and consent to monitoring and inspection by the County. Board Member use of County computers and County means of access including any and all electronic mail communications made or attempted to be made or received by Board Members and all materials accessed, uploaded, installed, downloaded, or transmitted by Board Members are public information that is subject to the Freedom of Information Act. Board Members do not have a reasonable expectation of privacy in connection with their use of County computers, email, and/or County means of internet access
4. Board Members shall provide their passwords to the system administrator
5. Board Members shall not modify, install, upload, or download software without County authorization. In particular, Board Members shall not modify or disable, or attempt to modify or disable, any filtering or blocking software installed in County computers or the County's computer system.
6. Board Members shall not use the County's computer network or County means of access to the Internet for any illegal activities, including, but not limited to, "hacking", copyright, and license violations and unauthorized access to or unauthorized use of databases, or for any personal use
7. Notwithstanding the county's authority to monitor the County's computer network for improper or illegal activity at all times, Board Members shall be solely responsible for any improper or illegal activity and/or transaction resulting from the Board Member's use of the County's computer network for any activity which is not related to the operations, programs, or activities of the County.
8. Personnel shall not use the County's computer network for personal financial or commercial gain.
9. All board members are required to follow all cybersecurity policies and trainings distributed by LaSalle County IT department.

B.

1. County Email communications shall be used for work purposes only. Board Members shall not be allowed to use the County's Email communication for anonymous messages or communications unrelated to the County's operations, programs, or activities. Board Members shall not use Email communications to create, communicate, repeat, or otherwise convey or receive confidential information (the disclosure of which is unauthorized), any messages or information which is illegal, indecent, obscene, harmful to minors, inappropriate for minors, child pornography, defamatory, likely to constitute harassment of another staff member, patron or any other individual, likely to cause disruption in the County, or is otherwise inconsistent with the County's mission.
 2. Board Members shall respect the privacy rights of others and shall not attempt to access any Email communications not directed to them or intended to be received by them.
- C. Consequences of Improper or Prohibited Use of County Computers or County Means of Access to the Internet. Improper or prohibited use of County computers or County means of access to the Internet will result in loss of privilege of the use of the device and the county's means of access to the internet.

RESOLUTION

APPOINTING COMMISSIONER OF THE LASALLE COUNTY HOUSING AUTHORITY BOARD OF COMMISSIONERS

WHEREAS, a vacancy currently exists of a Resident Commissioner on the LaSalle County Housing Authority Board of Commissioners, and;

WHEREAS, Simon Templer has indicated his willingness to fulfill the remaining term (expiring June 30th, 2023) of the vacant position of the Resident Commissioner of said board, and;

WHEREAS, the current Commissioners of said board support the appointment of Simon Templer, and;

NOW THEREFORE BE IT RESOLVED BY THE COUNTY OF LaSALLE, acting by and through the LaSalle County Board, that Simon Templer is hereby appointed as a Resident Commissioner to the LaSalle County Housing Authority Board of Directors for the term of the existing vacancy that expires on June 30, 2023, or thereafter until a qualified successor is appointed.

Don Jensen, Chairman
LaSalle County Board

ATTEST:

LaSalle County Clerk

DATE: May 11, 2023

Appt_Resident Commission to Remaining Term Housing Authority_FB_5-11-23 exp 2023