

IT and Central Services

May 5, 2023 9:00 am Room 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFioW13M224SgVU95Ifg>

I. Call Meeting to Order

II. Citizen Comment

III. Approval of previous meeting minutes

IV. Capital Asset review/approval

Central Services

1. BUDGET 2022-2023
2. Review Current Bill Report to Monthly report – Approval of Bills
3. Department Report
4. OLD BUSINESS
 - Supplies (Usage & Cost)
5. NEW BUSINESS

IT

1. BUDGET 2022-2023
2. Review Current Bill Report to Monthly report – Approval of Bills
3. IT Department Report
4. **Executive Session for 5 ILCS 120/2 (c) 8** -Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property

OLD BUSINESS

Software	Hardware
Cyber Security Grant	Cyber Security
Fire Suppression	American Rescue Plan
Projects	Room 250

NEW BUSINESS

- **Motion to forward** Laptop Policy (Board Members) to Leg and Rules
- Network outage
- PC replacement plan
- DH/EO meetings
- Jail Intercoms

V. Motion to Adjourn

CENTRAL SERVICE & IT

A meeting of the Central Service & Information Technology was held May 5, 2023 in room 250 with the following members present:

Per Diem	Mileage	Members Absent:
Tina Busch	Tina Busch	Brian Dose
Kindra Pottinger		
Joanne McNally	Joanne McNally	
Craig Emmett		Ray Gatza
Beth Findley Smith	Beth Findley Smith	

Non-Members/Visitors Present:

John Haag	IT	Karen Miller	Recorder
Tracy Obos	Central Services	Greg Vaccaro	Circuit Clerk
Don Jensen	Board Chairman		

Motion by Ms. Pottinger 2nd Mr. Emmett by that the minutes of the previous Central Services and I.T meeting be approved as presented Aye=All Nay=None Motion Carried

Capital Asset review/approval

CENTRAL SERVICES

Motion by Ms. Pottinger 2nd by Ms. McNally that the bills in the amount of:
2023 - \$ 13,664.95 (Dept. 001-047) \$ 0.00 handdrawn
be allowed. Aye=All Nay=None Motion Carried.

Department Report

- Central Services Tracy Obos went over her monthly report

Motion by Ms. McNally 2nd Ms. Findley Smith place Central Services monthly report on file be allowed. Aye=All Nay=None Motion Carried

NEW BUSINESS

Minutes prepared by Amanda Myers

INFORMATION TECHNOLOGY

Motion by Ms. Findley Smith 2nd by Ms. Pottinger that the bills in the amount of 2023 - \$ 0.00 (Dept. 001-005) \$ 15,384.57 handdrawn be allowed. Aye=All Nay=None Motion Carried

IT Department Report

- IT Director John Haag provided his report to the committee

Motion by Ms. Findley Smith 2nd by Mr. Emmett to place IT report on file Aye=All Nay=None Motion Carried

OLD BUSINESS

.Gov domain

- No discussion

CIC Issue

- No discussion

Rm 250 Project

- Laptops are here
- Waiting on signed contract from ORBIS

NEW BUSINESS

Motion to forward Laptop Policy (Board Members) to Leg and Rules

Motion by Ms. McNally 2nd by Ms. Pottinger to forward the Board Member Laptop Policy to the Leg and Rules committee Aye=All Nay=None Motion

Network outage

- A few weeks ago, an outage happened at both the Etna Rd complex and the Downtown Courthouse they are still in the process of figuring out what happened

PC replacement plan

- Working on a plan on this process
- Working with elected officials and department heads on when PC's needs to be replaced

DH/EO meetings

- Meeting with department heads and elected official on disaster plans

Jail Intercoms

- There were some issues with the jail intercoms
- New power supply was installed

Motion by Mr. Emmett 2nd by Ms. McNally that the meeting adjourn. Aye=All Nay=None Motion Carried

Minutes prepared by Amanda Myers

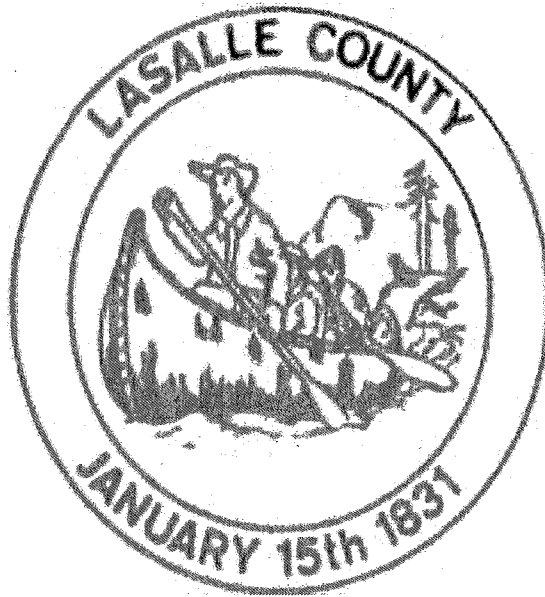
Note: Minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

Reports

LaSalle County Central Services 01-47
 Monthly Report Presented at the May 5, 2023 Meeting

April 2023 Figures	QTY	Month	Savings	FY Total	Savings	QTY
Microfilmed Documents		55,436		261,915		
Processed Feet		2,880		12,595		
Scanned Images		73,660		402,183		
20 Copy Machines		51,306		292,649		
3 Digital Printers	58	54,404		609,024		290
<hr/>						
Monthly Bills		13,664.95		138,942.19		
Reimbursements - General Fund	5	<u>978.80</u>		<u>4,268.46</u>		23
Central Services Postage	8,795	6,644.44		42,679.93		52,253
DT Circuit Clerk Postage		1,317.39		7,144.76		
County Clerk Postage		9.84		1,016.21		
DT ROE Postage		183.24		1,888.86		
Postage .03 Savings (Starting 7/10/2022)	8625		258.75		1536.45	51215
E-Certified Mail /Savings (Save 1.25)	133	994.67	166.25	8,634.72	1,538.45	1231
Shipping Labels /Savings (Flats)	5	19.95	28.15	482.16	424.82	93
Toner Usage /Savings	40	3,482.42	3,256.51	21,111.93	21,492.00	270
			<u>3,709.66</u>		<u>24,991.72</u>	

Tracy Obos, Director
01-47



**IT DEPARTMENT REPORT
MAY 2023**

April 2023 - LaSalle County IT Ticket Breakdown

Department	Qty Tickets	Work Type	Qty	Labor Hours	Average
708 Board - Mental Health	1	AV Equipment	5	0	0.00
Animal Control	3	CIC	6	1.83	0.31
Assessor	29	Desktop/Workstation	60	23.08	0.38
Auditor	2	Disable User Acct	1	0.33	0.33
Board Office	104	Display Monitor	6	2.25	0.38
Coroner	13	Email	7	3.76	0.54
County Clerk	38	Email Tickets	23	45.4	1.97
Court Services	2	Firmware/Software Updates	3	7.9	2.63
Dispatch	8	Keyboard / Mouse	1	0.5	0.50
Environmental Services	7	Laptop	103	64.93	0.63
General - Multiple Departments	22	Mobile Device	2	0	0.00
Highway Department	40	Network Connectivity	3	8.75	2.92
Human Resources	20	New Employee Email Acct Needed	4	1.26	0.32
IT Department	9	New Employee User Acct Needed	8	3.39	0.42
Jail	15	Other	21	25.55	1.22
Judges	1	Password Reset	13	3.48	0.27
Jury Commission	4	Printers/Copiers/Scanners	44	33.26	0.76
Maintenance	5	Security Issue	18	7.75	0.43
Nursing Home	16	Server	2	0	0.00
Personal Health	18	Software Application	45	36.8	0.82
Probation	1	Telephone Services	9	3.79	0.42
Public Defender	2	User Education	7	3.03	0.43
Public Health	35	Vendor Support	1	0	0.00
Recorder	7	Video Surveillance	2	4	2.00
Sheriff Office	37	Website	91	71.4	0.78
State's Attorney	34	Grand Total	485	352.44	0.73
Treasurer	11				
VAC Peru	1				
Grand Total	485				

Intrusions

Intrusions Detected

#	Attack Name	Severity	CVE-ID	Counts
1	ThinkPHP.Controller.Remote.Code.Execution	Critical	CVE-2019-9082,CVE-2018-20062	1,018
2	Apache.Log4j.Error.Log.Remote.Code.Execution	Critical	CVE-2021-4104,CVE-2021-44228,CVE-2021-45046	867
3	Linksys.DirectTV.WVB.HTTP.Header.Remote.Command.Execution	Critical	CVE-2017-17411	94
4	Bash.Function.Definitions.Remote.Code.Execution	Critical	CVE-2014-6271,CVE-2014-6277,CVE-2014-6278,CVE-2014-7169,CVE-2014-7186,CVE-2014-7187	72
5	GLPI-Project.GLPI.htmlawedTest.php.Code.Injection	Critical	CVE-2022-35914	72
6	Primetek.Primefaces.5.Remote.Code.Execution	Critical		50
7	CGI.Phf.Command.Execution	Critical	CVE-1999-0067	36
8	Ikonboard.Iega.Cookie.Language.Command.Execution	Critical	CVE-2001-0236	36
9	SAP.Crystal.Reports.Path.Traversal	Critical	CVE-2004-0204	36
10	Apache.Struts.2.REST.Plugin.Remote.Code.Execution	Critical	CVE-2016-4438,CVE-2017-12611	36

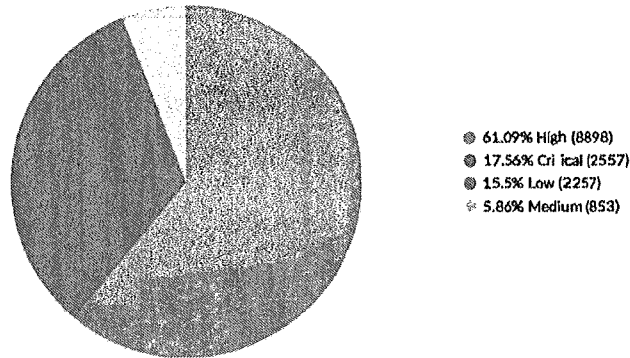
Intrusion Victims

#	Attack Victim	Counts
1	[REDACTED]	6,294
2	[REDACTED]	4,676
3	[REDACTED]	2,952
4	[REDACTED]	111
5	[REDACTED]	95
6	[REDACTED]	93
7	[REDACTED]	92
8	[REDACTED]	92
9	[REDACTED]	54
10	[REDACTED]	49

Intrusion Sources

#	Attack Source	Counts
1	[REDACTED]	2,813
2	[REDACTED]	2,323
3	[REDACTED]	2,321
4	[REDACTED]	2,078
5	[REDACTED]	1,459
6	[REDACTED]	1,090
7	[REDACTED]	863
8	[REDACTED]	51
9	[REDACTED]	44
10	[REDACTED]	27

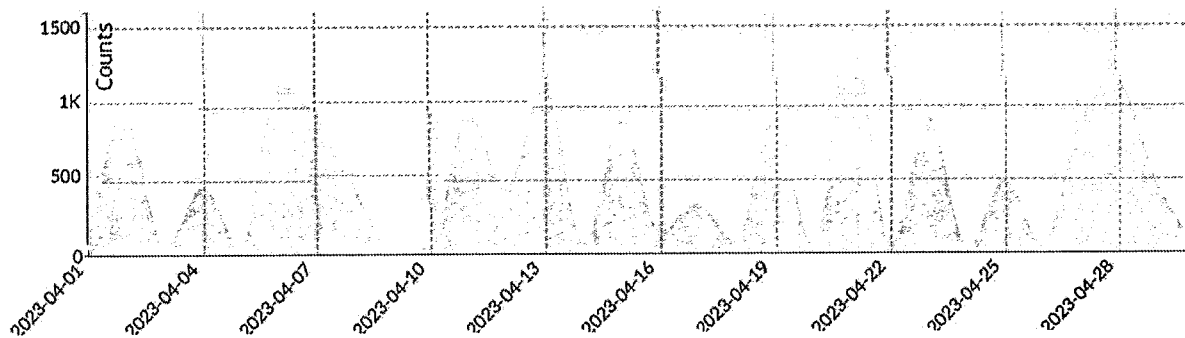
Intrusions By Severity



Intrusions Blocked

#	Attack Name	Counts
1	Web.Server.Password.F e.Access	6,315
2	ThinkPHP.Controller.Parameter.Remote.Code.Execut on	1,018
3	Apache.Log4j.Error.Log.Remote.Code.Execut on	867
4	ZGrab.Scanner	818
5	HTTP.URI.SQL.Inject on	766
6	MS.IIS.Web.Server.Directory.Traversa	724
7	Nessus.Scanner	684
8	Nmap.Scr pt.Scanner	432
9	HTTP.URI.Scr pt.XSS	354
10	Novel .NetBasic.Scr pt ng.Server.Directory.Traversa	288

Intrusion Timeline



Appendix A

Devices (4)

Fauthenticator
LaSalle County

Fort EMS[default]

Fort EMS[root]



IT DEPARTMENT EMAIL AND INTERNET USE POLICY BOARD MEMBER ONLY

General use of County computers

1. Authorized personnel may use County computer and use County means to access the internet for activities related to the operation of the County, and the programs and activities sponsored by the County, for research consistent with the County's educational objectives, and for administrator recordkeeping.
2. Board Members shall maintain confidentiality of non-public or private information in the use of County computers. Confidential information should not be loaded onto the network where unauthorized access to such information may be obtained.
3. As a condition of being allowed access to the Internet and the County's electronic mail communication through use of County computers or County means of access, Board Members acknowledge and consent to monitoring and inspection by the County. Board Member use of County computers and County means of access including any and all electronic mail communications made or attempted to be made or received by Board Members and all materials accessed, uploaded, installed, downloaded, or transmitted by Board Members. Board Members do not have a reasonable expectation of privacy in connection with their use of County computers, email, and/or County means of internet access.
4. Board Members shall provide their passwords to the system administrator.
5. Board Members shall not modify, install, upload, or download software without County authorization. In particular, Board Members shall not modify or disable, or attempt to modify or disable, any filtering or blocking software installed in County computers or the County's computer system.
6. Board Members shall not use the County's computer network or County means of access to the Internet for any illegal activities, including, but not limited to, "hacking", copyright, and license violations and unauthorized access to or unauthorized use of databases.
7. Because it is impracticable for the County to monitor the County's computer network for improper or illegal activity at all times, Board Members shall be solely responsible for any improper or illegal activity and/or transaction resulting from the Board Member's use of the County's computer network for any activity which is not related to the operations, programs, or activities of the County.
8. Personnel shall not use the County's computer network for personal financial or commercial gain.
9. Use of the County's electronic mail communication, network, and access to and use of the Internet on County computers or County means of access to the Internet is a privilege, not a right. Board Members who abuse the privilege by engaging in the conduct prohibited in these procedures shall be subject to discipline which may include suspension or loss of privilege and denial of access to the network, Internet

and/or the County's electronic mail communication, and further discipline up to and including dismissal.

B.

1. County Email communications shall be used for work purposes only. Board Members shall not be allowed to use the County's Email communication for anonymous messages or communications unrelated to the County's operations, programs, or activities. Board Members shall not use Email communications to create, communicate, repeat, or otherwise convey or receive confidential information (the disclosure of which is unauthorized), any messages or information which is illegal, indecent, obscene, harmful to minors, inappropriate for minors, child pornography, defamatory, likely to constitute harassment of another staff member, patron or any other individual, likely to cause disruption in the County, or is otherwise inconsistent with the County's mission.
2. Board Members shall respect the privacy rights of others and shall not attempt to access any Email communications not directed to them or intended to be received by them.

C. Consequences of Improper or Prohibited Use of County Computers or County Means of Access to the Internet. Improper or prohibited use of County computers or County means of access to the Internet will result in discipline up to and including dismissal. Criminal conduct will be referred to law enforcement authorities.