

# County Property COMMITTEE MEETING AGENDA

April 28, 2023 9:00 am Rm 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFloW13M224SgVU95Ifg>

- I. Call Meeting to Order
- II. Citizen Comments
- III. Approval/Dispense of previous months minutes from the County Property Meetings

#### IV. Parks – Memorial - Cemetery

- 1. Budget 2022-2023
  - a. Review Current Bill Report to Monthly Report
  - b. Approval of Bills
- 2. Reports / Business

#### OLD

LC Parks Reservations Policy/Procedure  
ORD: Amending Park Rules & Regulations  
Equipment  
Safety

Donations/Grants  
ARP

#### Catlin Park

Trails  
Update on Projects  
Mowing  
Building Demolition

#### Shabbona Park

Reservations  
Update on Projects

#### Special/Emergency Project(s)

#### NEW

- Modular Bathroom Bid
- **Bid Opening** - Playground equipment Bid
- Electricity - Rebid
- Building Demolition Bid – accepting bid and forward to the Full Board
- Temp/Seasonal Help

#### V. Courthouses, Jail, Buildings & Grounds

- 1. Budget 2022-2023
  - a. Review Current Bill Report to Monthly Report
  - b. Approval of Bills
- 2. Reports / Business
- 3. Capital Asset review/approval

#### OLD

#### All Complexes

Cleaning  
Ibid  
Air quality update  
ARP

#### Criminal Justice-Etna

Jail

#### Downtown

Generator  
Fire Escape

#### Sheriff / Jail/Dispatch

#### Minor Repairs

Heat / Pipes various sites

#### E. Etna Road Gov.

Air Handling Unit  
Boilers  
Window Glazing  
Restrooms  
Electric

#### Highway

#### ADA

Compliance Plan Project

#### Health Department

Security

#### Detention Home

#### Maintenance

#### Nursing Home

#### NEW

- DTCH Fire Escape Lead Abatement – accepting bid and forward to the Full Board
- Boiler Replacement Phase II - accepting bid and forward to the Full Board

#### VI. Senate & House Bills -

#### VII. Adjourn

# COUNTY PROPERTY

A meeting of the County Property Committee was held April 28, 2023 in room 250 with the following members present:

Per Diem	Mileage	Members Absent:
Dave Torres		
Gary Small	Gary Small	
LouAnne Carretto		
Joanne McNally	Joanne McNally	Joseph Savitch
Doug Trager		
Mike Kasap	Mike Kasap	

## Non-Members/Visitors Present:

Bob Kaminski	Maintenance	Don Jensen	Chairman
Ken Henze	Parks Director	Kurt Rimmele	BCA
Tom Walsh	Board Member	Karen Miller	Recorder
Lori Wakeman	Judiciary	Greg Vaccaro	Circuit Clerk

Motion by Mr. Small 2<sup>nd</sup> by Ms. Carretto to dispense previous meeting minutes Aye=All Nay=None Motion Carried.

## Citizen Comment

### PARKS – Memorial - Cemetery

#### Budget 2022-2023

##### Review Current Bill Report to Monthly Report

Motion by Ms. Carretto 2<sup>nd</sup> by Ms. McNally that the bill in the amount of be allowed:

<u>2023 – 001-036</u>	\$ 0.00	(handdrawn)	\$ 4,9643.01
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be allowed. Aye=All Nay=None Motion Carried

## OLD

## ARP

## NEW

- Park Manager Ken Henze updated the committee on the parks

### Modular Bathroom Bid

- Out for bid now due 5/25/23

### Playground equipment Bid - Due 4-27-23 Opening 4-28-23

- Received 2 bids [see bid tab attached]

Motion by Mr. Trager 2<sup>nd</sup> by Ms. Carretto to accept George's Land, forward to the State's Attorney's office and Basacaly, Clay Architects for review then forward to Full Board for approval Aye=All Nay=None Motion Carried

### Bid Opening - Electricity

- This is being re-bid due 5/11/23

### Bid Opening - Building Demolition Bid

Motion by Mr. small 2<sup>nd</sup> by Mr. Kasap to accept bid by Illinois Valley Excavating and forward to the Full Board Aye=All Nay=None Motion Carried

### Temp/Seasonal Help

Motion by Ms. Carretto 2<sup>nd</sup> by Mr. Small to forward temp/seasonal help to Salary and Labor Aye=All Nay=None Motion Carried

## **COURTHOUSE & JAIL, BUILDINGS, GROUNDS**

### **Budget 2022-2023**

#### *Review Current Bill Report to Monthly Report*

Motion by Ms. Carretto 2<sup>nd</sup> Ms. McNally that the bill in the amount of be allowed:

2023 - **001-029** \$ 38,524.61 handdrawn \$ 833.50

2023 - **028-000** \$ 0.00 handdrawn \$ 0.00

be allowed. Aye=All Nay=None Motion Carried

#### *Transfers*

None

### **OLD**

#### **All Complexes**

##### *Cleaning*

- Doing good – some issues but they were taken care of

##### *Vending Machines*

- No Discussion

##### *IBID*

- No discussion

##### *Air Quality*

- Few more left

### **Minor/Repairs**

#### **E. Etna Road Gov.**

*Air Handling Unit* – ordering materials – This project should be starting around June 1, 2023

*Window Glazing* – working on drawings and ordering glass

*Window Glazing Phase II* – working on bid

*County Board Room* – Contract approved at the April 13<sup>th</sup> Full Board meeting

*Restrooms* - men's restrooms have been completed

*Boiler Replacement Phase II* – See below

#### **Downtown**

- Fire Escape – see below

#### *Generator for Downtown Courthouse –*

#### **Sheriff/Jail/Dispatch**

*Women's Pod* – no discussion

*Jail Vent Cleaning* – Will be paid out of Fund 28 working on this project

#### **Nursing Home**

**ADA** -

*Compliance Plan Project*

No discussion

### **NEW**

- Mike Ellis from E-Quantum provided Mr. Kaminski with some number but will have more information at the next meeting
- Maintenance Director Bob Kaminski updated the committee on his projects

#### *DTCH Fire Escape Lead Abatement*

Motion by Ms. McNally 2<sup>nd</sup> by Mr. Small to accept Valor Technologies bid and forward to the Full Board

#### *Boiler Replacement Phase II*

Motion by Mr. Kasap 2<sup>nd</sup> by Mr. Trager to accept bid from Commercial Mechanical and forward to the Full Board

Aye=All Nay=None Motion Carried

Motion by Ms. McNally 2<sup>nd</sup> Mr. Trager to adjourn. Aye=All Nay=None Motion Carried.