

IT and Central Services

April 6, 2023 10:30am Room 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFIoW13M224SgVU95Ifg>

- I. Call Meeting to Order
- II. Citizen Comment
- III. Approval of previous meeting minutes
- IV. Capital Asset review/approval

Central Services

1. BUDGET 2022-2023
2. Review Current Bill Report to Monthly report – Approval of Bills
3. Department Report
4. **OLD BUSINESS**
 - Supplies (Usage & Cost)
5. **NEW BUSINESS**

IT

1. BUDGET 2022-2023
2. Review Current Bill Report to Monthly report – Approval of Bills
3. IT Department Report
4. **Executive Session for 5 ILCS 120/2 (c) 8** -Security procedures and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property

OLD BUSINESS

Software	Hardware
Cyber Security Grant	Cyber Security
Fire Suppression	American Rescue Plan
Projects	Room 250

NEW BUSINESS

- RESOLUTION: Board Room 250 Contract
- Cybersecurity Symposium
- HP Storeonce

V. Motion to Adjourn

CENTRAL SERVICE & IT

A meeting of the Central Service & Information Technology was held April 6, 2023 in room 250 with the following members present:

Per Diem	Mileage	Members Absent:
Tina Busch	Tina Busch	
Brian Dose		
Kindra Pottinger		
		Joanne McNally Craig Emmett
Ray Gatza	Ray Gatza	
Beth Findley Smith	Beth Findley Smith	

Non-Members/Visitors Present:

John Haag	IT	Tom Walsh	Board Member
Tracy Obos	Central Services	Arratta Znaniecki	Board Member
Don Jensen	Board Chairman	Joe Oscepinski	Board Member

Motion by Ms. Pottinger 2nd Mr. Gatza by that the minutes of the previous Central Services and I.T meeting be approved as presented Aye=All Nay=None Motion Carried

Capital Asset review/approval

CENTRAL SERVICES

Motion by Ms. Pottinger 2nd by Mr. Gatza that the bills in the amount of:
2023 - \$ 35,830.38 (Dept. 001-047) \$ 1,128.81 handdrawn
be allowed. Aye=All Nay=None Motion Carried.

Department Report

- Central Services Tracy Obos went over her monthly report

Motion by Ms. Findley Smith 2nd Mr. Gatza place Central Services monthly report on file
be allowed. Aye=All Nay=None Motion Carried

NEW BUSINESS

Minutes prepared by Amanda Myers

INFORMATION TECHNOLOGY

Motion by Mr. Dose 2nd by Mr. Gatza that the bills in the amount of 2023 - \$ 439.41 (Dept. 001-005) \$ 15,781.09 handdrawn be allowed. Aye=All Nay=None Motion Carried

IT Department Report

- IT Director John Haag provided his report to the committee
- Fire Suppression discussion took place with the committee, IT Director John Haag was curious if anyone has been chosen to take over the Coroner's office
- Discussion on projects such as the laptops and the Jail camera's

Motion by Mr. Gatza 2nd by Ms. Findley Smith to place IT report on file Aye=All Nay=None Motion Carried

OLD BUSINESS

.Gov domain

- No discussion

CIC Issue

- No discussion

Rm 250 Project

- Laptops are here
- A computer policy will need to be drawn up since the laptops will be going home with most board members, this will need to be reviewed by Leg and Rules, IT committee and Full board.

NEW BUSINESS

RESOLUTION: Board Room 250 Contract

Motion by Mr. Gatza 2nd by Mr. Dose to approve Orbis Solutions \$37,775.00 for the Board Room 250 contract and forward to the Full Board Aye=All Nay=None Motion

Cybersecurity Symposium

- IT Director John Haag met with other counties and got ideas
- Disaster recovery will be held next week at the EMA building

HP Storeonce

- Need to purchase more storage
- New device will be \$29,800.00 which could put him over budget or they could lease the equipment for 3 years and the first year would be \$12,000.00

Motion by Mr. Gatza 2nd by Ms. Pottinger that the meeting adjourn. Aye=All Nay=None Motion Carried

Minutes prepared by Amanda Myers

Note: Minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

Reports



IT DEPARTMENT REPORT

MARCH 2023

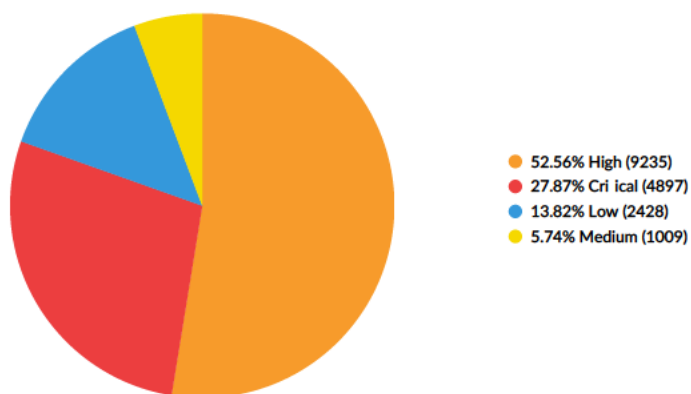
March 2023 - LaSalle County IT Ticket Breakdown

Department	TKT QTY	Hours	Work Activity	QTY	Avg Hrs Per	Labor Hours
708 Board - Mental Health	3	1.75	AV Equipment	2	0.50	1
Assessor	47	30.38	CIC	2	0.75	1.5
Auditor	13	15.7	Desktop/Workstation	83	0.92	75.97
Board Office	87	63.38	Disable User Acct	7	0.25	1.75
CASA	3	5	Disable User Email Acct	1	0.30	0.3
Central Services	2	2	Display Monitor	23	0.38	8.78
Circuit Clerk	6	8.68	Email	15	0.47	7.08
Coroner	25	25.65	Firmware/Software Updates	33	1.26	41.65
County Clerk	25	14.6	Keyboard / Mouse	2	0.50	1
Detention Home	1	0.75	Laptop	55	0.66	36.26
Dispatch	9	13.2	Mobile Device	2	0.63	1.25
EMA	3	4	Network Connectivity	13	1.32	17.2
Environmental Services	6	6	New Employee Email Acct Needed	3	0.33	1
General - Multiple Departments	10	20	New Employee User Acct Needed	7	0.44	3.1
Highway Department	34	30.61	Other	22	1.12	24.66
Human Resources	22	12.35	Password Reset	9	0.58	5.18
IT Department	20	41.14	Printers/Copiers/Scanners	55	0.73	39.9
Jail	20	12.89	Security Issue	3	0.57	1.7
Jury Commission	10	8.7	Server	11	2.93	32.25
Maintenance	1	1	Software Application	123	0.96	118.63
Nursing Home	61	51	Telephone Services	9	1.50	13.5
Personal Health	55	33.02	Unassigned	1	0.50	0.5
Probation	6	5.05	User Education	6	1.81	10.85
Public Defender	7	2.69	Vendor Support	11	1.10	12.07
Public Health	43	40.9	Video Surveillance	2	0.63	1.25
Recorder	8	6.36	Website	127	0.63	80.11
ROE	2	1.8	Grand Total	627	0.86	538.44
Sheriff Office	57	44.92				
State's Attorney	35	30.79				
Treasurer	4	2.8				
VAC	2	1.33				
(blank)						
Grand Total	627	538.44				

Intrusion Sources

#	Attack Source	Counts
1	[REDACTED]	6,356
2	[REDACTED]	3,210
3	[REDACTED]	2,038
4	[REDACTED]	1,561
5	[REDACTED]	1,069
6	[REDACTED]	1,022
7	[REDACTED]	372
8	[REDACTED]	139
9	[REDACTED]	76
10	[REDACTED]	40

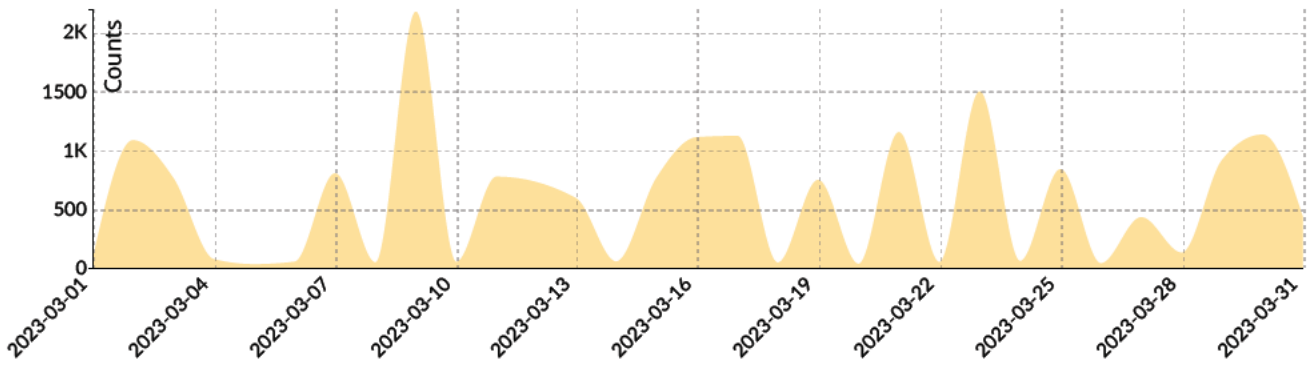
Intrusions By Severity



Intrusions Blocked

#	Attack Name	Counts
1	Web.Server.Password.F e.Access	6,421
2	Apache.Log4j.Error.Log.Remote.Code.Execut on	3,948
3	MS.IIS.Web.Server.D rectory.Traversa	905
4	ZGrab.Scanner	818
5	HTTP.URI.SQL.Inject on	779
6	Nessus.Scanner	718
7	Nmap.Scr pt.Scanner	564
8	HTTP.URI.Scr pt.XSS	358
9	Novel .NetBas c.Scr pt ng.Server.D rectory.Traversa	304
10	PHP.URI.Code.Inject on	232

Intrusion Timeline



LaSalle County Central Services 01-47
 Monthly Report Presented at the April 6, 2023 Meeting

March 2023 Figures	QTY	Month	Savings	FY Total	Savings	QTY
Microfilmed Documents		60,368		206,479		
Processed Feet		3,430		9,715		
Scanned Images		90,668		328,523		
20 Copy Machines		65,758		241,343		
3 Digital Printers	60	89,672		554,620		232
<hr/>						
Monthly Bills		36,959.19		124,277.24		
Reimbursements - General Fund	9	<u>1,427.89</u>		<u>3,289.66</u>		18
Central Services Postage	12,504	11,086.35		36,035.49		43,458
DT Circuit Clerk Postage		880.19		4,189.69		
County Clerk Postage		546.24		797.13		
DT ROE Postage		231.95		1,115.85		
Postage .03 Savings (Starting 7/10/2022)	12216		366.48		1277.70	42590
E-Certified Mail /Savings (Save 1.25)	419	2902.07	523.75	7,640.05	1,372.20	1098
Shipping Labels/Savings (Flats)	19	93.18	88.92	462.21	396.67	88
Toner Usage /Savings	62	5,602.27	<u>4,759.02</u>	17,629.51	<u>18,235.49</u>	230
			5,738.17		21,282.06	

Tracy Obos, Director
01-47