

# County Property COMMITTEE MEETING AGENDA

March 10, 2023 9:00 am Rm 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFloW13M224SgVU95Ifg>

## I. Call Meeting to Order

## II. Citizen Comments

## III. Approval/Dispense of previous months minutes from the County Property Meetings

## IV. Parks – Memorial - Cemetery

### 1. Budget 2022-2023

#### a. Review Current Bill Report to Monthly Report b. Approval of Bills

### 2. Reports / Business

### OLD

LC Parks Reservations Policy/Procedure  
ORD: Amending Park Rules & Regulations  
Equipment  
Safety

Donations/Grants  
ARP

### Catlin Park

Trails  
Update on Projects  
Mowing  
Building Demolition

### Shabbona Park

Reservations  
Update on Projects

### Special/Emergency Project(s)

### NEW

- Playground equipment Bid - Due 4-27-23 Opening 4-28-23
- Modular Bathroom Bid
- Electricity Bid – Due 4-13-23 Opening 4-14-23
- Building Demolition Bid – Due 4-13-23 Opening 4-14-23

## V. Courthouses, Jail, Buildings & Grounds

### 1. Budget 2022-2023

#### a. Review Current Bill Report to Monthly Report b. Approval of Bills

### 2. Reports / Business

### 3. Capital Asset review/approval

### OLD

#### All Complexes

Cleaning  
Ibid  
Air quality update  
ARP

#### Criminal Justice-Etna

Jail

#### Downtown

Generator  
Fire Escape Bid

#### Sheriff / Jail/Dispatch

#### Minor Repairs

Heat / Pipes various sites

#### E. Etna Road Gov.

Air Handling Unit  
Boilers  
Window Glazing  
Restrooms  
Electric

#### Highway

#### ADA

Compliance Plan Project

#### Health Department

Security

#### Detention Home

#### Maintenance

#### Nursing Home

### NEW

- Downtown Courthouse Fire escape painting – Bid Due: 3-9-23 Bid Opening: 3-10-23

## VI. Senate & House Bills -

## VII. Adjourn

# COUNTY PROPERTY

A meeting of the County Property Committee was held March 10, 2023 in room 250 with the following members present:

Per Diem	Mileage	Members Absent:
Dave Torres		
Gary Small	Gary Small	
LouAnne Carretto		
Joanne McNally	Joanne McNally	
Joseph Savitch	Joseph Savitch	
Doug Trager		
Mike Kasap	Mike Kasap	

## Non-Members/Visitors Present:

Bob Kaminski	Maintenance	Don Jensen	Chairman
Ken Henze	Parks Director	Kurt Rimmele	BCA
Beth Findley Smith	Board Member	Tom Walsh	Board Member
Jerry Myers	Citizen		

Motion by Mr. Savitch 2<sup>nd</sup> by Ms. Carretto to approve February meeting minutes Aye=All Nay=None Motion Carried.

## Citizen Comment

### PARKS – Memorial - Cemetery

#### Budget 2022-2023

##### *Review Current Bill Report to Monthly Report*

Motion by Mr. Small 2<sup>nd</sup> by Mr. Trager that the bill in the amount of be allowed:

**2023 – 001-036 \$ 0.00 (handdrawn) \$ 418.30**

be allowed. Aye=All Nay=None Motion Carried

## OLD

### House Demolition

House Demo bi is out and due April 13th

## ARP

Parks Electricity Bid is due 4/13/23

Parks Playground equipment is due 4/27/23

## NEW

- Park Manager Ken Henze updated the committee on the parks
- Mr. Henze hired a tree service for help with some of the trees and pruning

## **COURTHOUSE & JAIL, BUILDINGS, GROUNDS**

### **Budget 2022-2023**

#### *Review Current Bill Report to Monthly Report*

Motion by Mr. Savitch 2<sup>nd</sup> Ms. Carretto that the bill in the amount of be allowed:

2023 - **001-029** \$ 53,003.93 handdrawn \$ 3,525.77

2023 - **028-000** \$ 2,550.00 handdrawn \$ 0.00

be allowed. Aye=All Nay=None Motion Carried

#### *Transfers*

None

### **OLD**

#### **All Complexes**

##### *Cleaning*

- There was some issues but they were corrected

##### *Vending Machines*

- No Discussion

##### *IBID*

- No discussion

##### *Air Quality*

- Few more left

### **Minor/Repairs**

#### **E. Etna Road Gov.**

*Air Handling Unit* – ordering materials – some materials will be stored offsite since we don't have the room

*Window Glazing* – working on drawings and ordering glass

*County Board Room* – Bid opening took place and IT looks reviewing

*Restrooms* - Working on the men's restroom

#### **Downtown**

- Fire Escape – see below

*Generator for Downtown Courthouse* –

#### **Health Department -**

*Health Department* –

- Doors being installed and security being installed.
- Shed now has electricity

#### **Sheriff/Jail/Dispatch**

*Women's Pod* – no discussion

*911* – Installed new rug and fixed ceiling tiles

#### **ADA** -

*Compliance Plan Project*

No discussion

### **NEW**

*Downtown Courthouse Fire escape painting – Bid Due: 3-9-23 Bid Opening: 3-10-23*

- BCA Kurt Rimmel opened the two bids received
- Abatement was not included in the bid – this will be done at a later date
- Bowne Painting \$39,500.00
- Oosterbaan and Sons \$72,690.00
- Kurt will review then send to the State's attorney's office for review

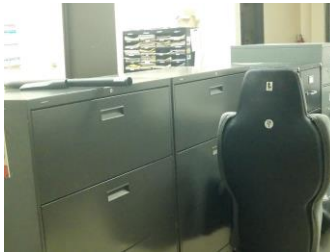
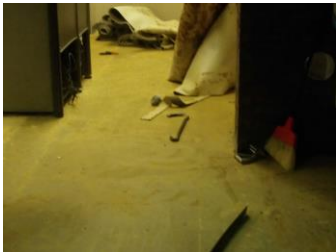
Motion by Ms. Carretto 2<sup>nd</sup> Ms. McNally to adjourn. Aye=All Nay=None Motion Carried.



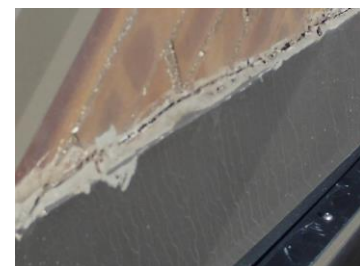
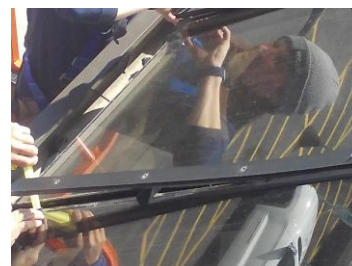
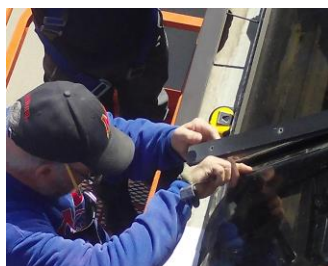
Parks



911 Ceiling

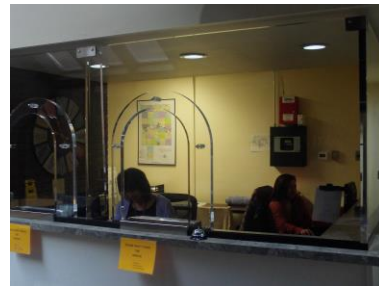
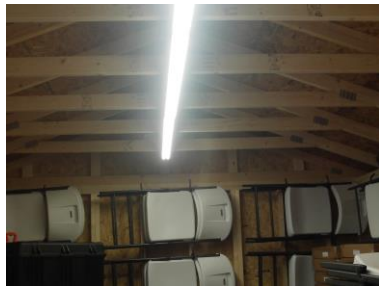
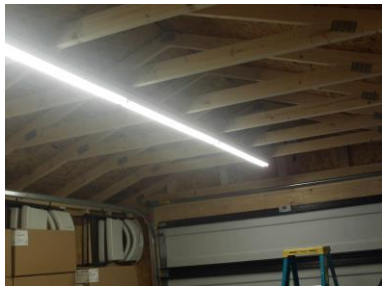


911 Rug



Glazing Project

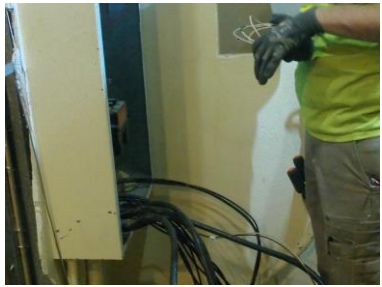




Health dept



Jail stop and go



Mens restroom

