

LaSalle County Nursing Home & VAC Committee Agenda

March 9, 2023 9:00 am

Rm 250

To View Meeting Live go to:

<https://www.youtube.com/channel/UCjwHFloW13M224SgVU95Ifg>

I. Call to Order

II. Motion to Approval or Dispense of Prior Committee Minutes

III. Capital Asset review/approval

VI. VAC

A. BUDGET 2022-2023

- a. Review Current Bill Report to Monthly Report
- b. Approval of Bills

B. VAC Report

C. Old Business

D. New Business

V. LCNH

A. Business

1. BUDGET 2022-2023

- a. Review Current Bill Report to Monthly Report

- b. Approval of Bills

2. Management Report

3. New Van

B. Personnel

- 1. Executive Session: 5 ILCS 120/2 (c) 1- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the County

VI. Adjourn Meeting

NURSING HOME & VAC

A meeting of the Nursing Home & VAC Committee was held March 9, 2022 with the following members present:

Per Diem	Mileage	Members Absent:
Gary Small	Gary Small	
Cathy Owens	Cathy Owens	
Ron Blue	Ron Blue	
Mike Kasap	Mike Kasap	
Kathy Bright	Kathy Bright	
William Brown	William Brown	
Pamela Beckett	Pamela Beckett	

Non-Members/Visitors Present:

Carrie Becker Nursing Home

Don Jensen

Board Chairman

Motion by Mr. Kasap 2nd by Mr. Brown that the minutes from the previous meeting be approved
Aye=All Nay=None Motion Carried.

VAC

Motion by Mr. Kasap 2nd by Mr. Blue that the bills in the amount of:
\$ 2023 – 0.00 (020-000) Handdrawn \$11,739.32
be allowed. Aye=All Nay=None Motion Carried

Report

- VAC Superintendent Christa Hammers was not able to attend the meeting

Motion by Ms. Beckett 2nd by Ms. Bright to approve the VAC report as presented Aye=All Nay=None
Motion Carried

Minutes by Amanda Myers

Note: Minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

NURSING HOME

Bills:

Motion by Mr. Blue 2nd by Mr. Brown to approve bills

2023			<i>Hand-drawn</i>
013-000	\$ 90,680.07	handdrawn	\$ <u>95,277.89</u>
013-509	\$ 0.00	handdrawn	\$ 0.00

be approved. Aye=All Nay=None Motion Carried

Business

Management Report

- Nursing Home Administrator Carrie Becker presented her report to the committee
- Went over financial report
- Discussion on ARP funds will bring back to the 2/28/23 meeting

Motions by Mr. Blue 2nd Ms. Beckett to approve report and place on file Aye=All Nay=None Motion Carried

New Van

- Received quote for 6 person van - \$65,709.00
- The lift itself is over \$20,000
- Old vehicle is to be sold on Ibid

Motion by Mr. Brown 2nd by Ms. Bright to purchase the new van Aye=All Nay=None Motion Carried

Adjourn

Motion by Ms. Beckett 2nd by Mr. Kasap to adjourn the meeting. Aye=All Nay=None Motion Carried

Minutes by Amanda Myers

Note: Minutes reflect the order of the agenda and may not necessarily reflect the order of business conducted at the meeting.

Reports

LaSalle County Veterans Assistance Commission

MONTHLY REPORT

January 2023



Prepared By:
Christa Hammers
Superintendent

AGENDA

MEETING

2/22/2023

- I. Call to Order & Salute to the Colors
- II. Pledge of Allegiance to the Flag
- III. Chaplin's Prayer
- IV. Roll Call of Officers
- V. Reading & Approval of the Meeting Minutes
- VI. Public Comment
- VII. Superintendent's Report
 - a. Office Activity
 - b. MVAA Trailer Bill Update
- VIII. Old Business
- IX. New Business
- X. For the Good of the Commission
- XI. Closing Prayer
- XII. Adjournment

Meeting MINUTES

1/23/2022

Call to Order & Salute to the Colors

President Chuck Erb called the meeting to order at 5:00pm and lead us in the Pledge of Allegiance.

Delegates & Alternates Present

Greg Stock - Am Legion- Marseilles / Bill Luther - VFW - Ottawa / Paul Siembab - MC League - Oglesby / Lance Sires - Am Legion - Marseilles / Mike Mallie - MC League - Oglesby / Elton Murphy- VFW - LaSalle/ Mike Harden - Am Legion - Ottawa / Ron Sisco - VFW - Mendota / Gary Graffis - AmVets - Ottawa / John Duback - AmVets - Ottawa / Other: Andy Ruggerio- Peru Memorial Group / Todd Volker- Habitat for Humanity

Officers Present

President – Chuck Erb
Vice President – Harold Olsen
Guard – Bill Paterson - Excused
Chaplin – Jim Ebner

Employees Present

Christa Hammers – Superintendent
Lissa Olson - Assistant Superintendent
James Sturtevant- VSO- In-Training
Emily Hackler- VSO - In-Training
Kelli Rietgraf - Administrative Assistant

Meeting MINUTES

Meeting started at 5:00pm. Followed by a brief presentation from Todd Volker from Habitat for Humanity. Todd discussed upcoming projects and wanted to share that he is looking for a team of volunteers to put together a home for a Veteran. Todd shared a bit about their processes and asked if anyone had any Veterans looking for a home or would like to volunteer, to reach out to him or Lissa Olson as she sits on the Veterans portion of their board.

Approval of Meeting minutes as presented:
Motion by Elton Murphy and seconded by Harold Olsen. Motion passed unanimously.

Public Comment - None

Superintendent's Report

Christa discussed Events that we did the past few months:
Operation Green Light- a nationwide event for bringing awareness and support to our Veterans- Green lights were given to our Veterans/Families and we gifted about 150 total. Hoping to make this an annual event.

Christa also discussed the Christmas for VA Home Event. With the help of the community- our office made sure every Veteran at the LaSalle VA Home had a present this year. We also had decorated the windows for the holidays for the 3rd year in a row and plan on doing both again this coming year.

Lastly, the Christmas for Kids event- We had a few kids turn out, but hopefully we can have more next year as our Veterans are getting younger and hopefully will want to partake in this event.

Christa discussed the New Event: Veterans Expo 2023 and partnership with TBM Avengers. Lissa informed the Board that it will be the Thursday before the airshow and hoping that due to being during the week- we will have better opportunities for vendors since some can't do any overtime. Thursday, May 18th from 11AM-3PM. Flyer attached to packet and found on the office website.

Christa discussed James passed his Basic Benefits course and now waiting for PIV Card access. Emily is next in April and Kelli will be taking pre-benefits course to help understand what Veterans are referring to when they call.

Christa made everyone aware that she had passed her CVA course and will be getting her certificate at National Conference in Wisconsin in June.

Christa then went over the update to the conference room and shared the quotes they received for doing it through a vendor and how much the office paid by doing it ourselves.

Meeting MINUTES

The numbers for just December are putting us on track for having another fantastic year for our Veterans and Families. We are over \$100,000 in payouts for our Veterans so far.

Emily and Kelli were introduced officially and both gave a bit of background- Emily, Husband is currently in the Army Reserves, she serves as their Soldier and Family Readiness Group Leader for his unit. Kelli, lots of family that are Veterans, her uncle was a VNM Veteran that unfortunately did not make it back. Her step-dad was also in the Navy.

Superintendent's report was motioned for approval by Harold Olsen and seconded by Lance Sires. Motion passed unanimously.

Old Business

OMA Certificate Reminder: Need to be a copy in office by March 1st.

New Business

President Chuck Erb stated he will not be running again. Chaplain Jim Ebner stated the same.

For the Good of the Commission

Jim Ebner stated that he filled out the AARP funding request even though he's not expecting anything. Told Commission to take the lead if there is ever a next time- do the application yourselves.

New members who will be attending meetings introduced themselves.

Ron Sisco- Mendota VFW

Mike Harden- Ottawa VFW

Roscoe Mazur- Oglesby AmLeg

Paul Siembab- Jonesville Marine Corps League

Adjournment

Motion to adjourn was made by Elton Murphy and seconded by Harold Olsen.

Motion passed unanimously at 5:32pm.

JANUARY:

Veterans Expo 2023:

We received some vendors and sponsors for our event and are excited to try and make this the largest one so far.

Training:

James received his PIV card today and we are looking forward to finishing up training with him and getting him going with clients. Emily will be taking Basic courses in April and Kelli will be taking the intro course in March.

Office Updates:

Christa is working on the updated General Assistance Program. Looking into how we can help more Veterans/Families in their time of need.

We did use the Our Patriots group for any needs of our Veterans we did not cover as an office. Due to issues, we are looking elsewhere and other counties have invited us to instead use PHAT (Project Headspace and Timing). They would essentially be doing the same thing as Our Patriots (grants of up to \$1000/one time)- the Superintendents will be in charge of approvals still so there is no PI being passed to someone that doesn't hold our credentials.

OMA Certificates need to be in our office no later than March 1st. This is an ABSOLUTE need. Posts need to get with us if they don't have the means to achieve the certificate from a personal computer- we can help.



Our Office
EVENTS

Group Numbers:
 PTSD: 23 Flutes for Vets: 10 Senior Resource Group: 13

January Office Activity			
Office Visits	103	Initial Claims	45
Phone	869	Appeals	27
Outstation	28	Board Appeals	1
Mendota	11	VA Healthcare	7
Streator	17	VA Pension	5
Intent to File	6	Other	117

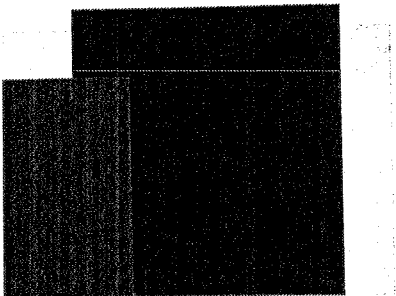
OFFICE OVERALL TOTALS:

We have made an amazing leap in just one month- we are over \$1million for total compensation through the end of 2023. With James going to be taking clients soon and Emily close second- we are hoping for another record year.

We continue to strive to do all that we can for our Veterans & Families.

Chuck/Jim last meeting as their positions. We appreciate their service and wish them all the best. Thank you for all you have done for our office and our Veterans.

Elections are being held next meeting. Please make sure everyone has turned in certificates/DD214's and is in attendance to be elected.



LaSalle County Nursing Home Report

March 9, 2022

Activity Department

The residents had a great time at the Valentine Party. They enjoyed the chocolate fountain and all the goodies that went with it. We had candy grams available and Valentines for each resident. We are currently providing activities on each hall due to our Covid outbreak status.

We have hired an activity aide from within the facility. She transferred from the housekeeping department. We are excited to have her and her attributes with us. I have completed 2 staff in service's with my staff. One provided by myself and one provided by my consultant during her quarterly visit. Education will remain on going. I currently have another employee on FMLA. We will be having Resident Council elections in March. We have 2 Resident's running for President and 2 Residents running for Vice President.

We are planning our Nursing Home Week in May.

Admissions -5-

Discharges -2-

Expired -3-

Current Leads and Inquiries -mutiple -

Average Census -55-

Current Census -53-

Employee Incident Report

There were no employee incidents reported for February 2023.

Total for 2023: Employees-2 and Visitors-1

Nursing Department

Through the month of February the LaSalle County community transmission level was "High" to now "Substantial". The facility is currently in outbreak. We have several cases among staff and residents. We will continue outbreak testing until 3/10/23. Once we are covid negative as a facility for 14 days straight we may stop testing protocols and go back to procedure masks instead of N95 masks and eye protection. The DON continues to keep track of community

transmission via the CDC covid tracker and update the staff every Monday with a post on my door. The nursing team as well as the administrator just completed Covid-19 policy updates. We continue to provide CPR training to nursing home staff, a class is scheduled for the end of this month. All PCP's continue to come in for rounds, except for our house Psychologist-he continues to see residents via telehealth. There has been a lull in CNA and RN applicants over the last month. I interviewed a CNA for a part-time position, she accepted the position and be started in the beginning of February. We interviewed an additional part time CNA for pm shift, we are currently reviewing reference for possible hire. We continue to interview for unit attendants, CNAs and Nurses. A part time and a full time CNA were termed from afternoon shift.

Administrator Report

We received our quarterly staffing violation from the state. Although we had very minimal days of short staffing, we still have to do a plan of correction to try and rectify any shortages, postings on the entry way doors notifying the public of short staffing, and on the website. Once the plan of correction is approved, then we are able to remove the postings. I have to reiterate, short staffing is an issue across all health care spectrums. It's a challenge that we have had to endure throughout the pandemic and even before. My management team works the floor, we have agency, and we mandate to get out numbers. We do everything possible to combat the shortcomings. Sometimes this even runs into the inability to take new admissions. We simply cannot accommodate more residents if our staffing does not allow for it.

EPA was in to inspect our water system. Everything was fine with that.

Because of the Covid outbreak, we have slowed in admissions a bit due to staff being out ill. We are working in crisis mode for staffing at this point. Once we are better off staffing wise, we will pick up again. We have a few waiting to admit.

Submitted by
Carrie Becker RN Administrator

ILLINOIS DEPARTMENT OF HEALTH AND FAMILY SERVICES
 COUNTY NURSING AND SHELTERED CARE FACILITIES

LASALLE COUNTY NURSING HOME

REPORT OF OPERATIONS FOR THE MONTH OF JFEBRUARY AND CUMULATED REPORT
 FOR THE 12 MONTH PERIOD

FROM DECEMBER 1, 2022 FEBRUARY 2023

SECTION 1 CENSUS	MONTH		YEAR TO DATE	
	NO. DAYS	AVERAGE	NO. DAYS	AVERAGE
MEDICARE	96	3.43	511	4.26
PUBLIC AID - IDHFS, MANAGED CARE	871	31.1	3,552	29.6
PRIVATE PAY	370	13.21	1,420	11.83
OTHER (INSURANCE) HOSPICE	154	5.5	831	6.92
TOTAL	1491	53.25	6,314	52.61

SECTION II REVENUE	MONTH	YEAR TO DATE
1. TOTAL FROM PATIENT CARE	638,548.63	1,648,519.25
MEDICARE	71,046.68	100,304.07
PUBLIC AID -IDHFS,MANAGED CARE	408,515.12	968,884.78
PRIVATE PAY	115,992.75	435,242.79
OTHER Hospice	6947.26	77560.35
2. OTHER REVENUE RECAP. II, 2 ATTACHED		40,129.00
3. REVENUE (TAX LEVY, ETC.) RECAP. II,3 ATTACHED		36,723.62
4. TOTAL REVENUE ALL SOURCES (ITEMS 1,2, &3)	602,501.81	1,733,145.13
SECTION IV BALANCE (PLUS/MINUS)	101,966.61	56,311.68
1. REVENUE (SECTION II ITEM 4)	602,501.81	733,145.13
2. REQUIREMENTS (SECTION III, ITEM 24)	500,535.20	1,676,833.45

DATE 3/6/2023

SIGNED 
 TITLE Financial officer

ILLINOIS DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
COUNTY NURSING AND SHELTERED CARE FACILITIES

<u>SECTION III REQUIREMENTS</u>	<u>PRIOR TOTAL</u>	<u>MONTH</u>	<u>CUMULATED TO DATE</u>
1. FOOD	\$ 48,344.73	\$ 49,610.66	\$ 147,275.41
2. SALARIES	\$ 239,001.39	\$ 248,260.23	\$ 929,920.62
3. FUEL			\$ -
4. GAS		\$ 8,612.95	\$ 8,612.95
5. ELECTRICITY			\$ 4,063.84
6. WATER		\$ 1,742.12	\$ 4,306.58
7. TELEPHONE	\$ 123.08	\$ 190.84	\$ 381.68
8. CONTRACTUAL SERVICES (RECAP III, 8 ATTACHED)	\$ 51,317.83	\$ 58,603.82	\$ 165,132.61
9. SUPPLIES - ADMINIST. & GENERAL	\$ 2,534.52	\$ 2,571.39	\$ 8,780.05
10. TOTAL MEDICAL & NURSING SUPPLIES (RECAP III, 10 ATTACHED)	\$ 14,836.29	\$ 10,435.06	\$ 35,503.83
11. TRANSPORTATION	\$ -	\$ -	\$ -
12. INSURANCE (RECAP III, 12 ATTACHED)	\$ 70,030.19	\$ 70,030.19	\$ 206,211.79
13. I.M.R.F.			\$ -
14 Activities		\$ 81.08	\$ 81.08
15. BRIEFS/Personal	\$ 1,168.45	\$ 2,776.91	\$ 1,668.45
16. PROVIDER PART. FEE	\$ 167,001.00	\$ 20,064.00	\$ 187,065.00
17. HOUSEKEEPING	\$ 2,351.87	\$ 686.35	\$ 3,038.22
18. SUB-TOTAL (ITEMS 1 THRU 17)	\$ 596,709.35	\$ 473,665.60	\$ 1,270,255.76
19. PLANT OPERATION & MAINTENANCE (RECAP III, 19 ATTACHED)	\$ 2,336.29	\$ 6,124.57	\$ 8,460.86
20. FURNISHINGS & EQUIPMENT (RECAP III, 20 ATTACHED)	\$ 8,297.16		\$ 8,297.16
21. SUB-TOTAL (ITEMS 19 & 20)	\$ 10,633.45	\$ 6,124.57	\$ 22,882.59
22. TOTAL GENERAL REQUIREMENTS (ITEMS 18 & 21)	\$ 684,179.86	\$ 479,790.17	\$ 1,163,970.03
23. SPECIAL REQUIREMENTS (RECAP III, 23 ATTACHED)	\$ 18,204.41	\$ 20,745.03	\$ 38,949.44
24. TOTAL ALL REQUIREMENTS (ITEMS 22 & 23)	\$ 487,224.59	\$ 500,535.20	\$ 1,690,144.06

SECTION III - REQUIREMENTS

8. CONTRACTUAL SERVICES

ABILITY	\$	470.45	
AEGIS	\$	35,840.63	
ECOLAB	\$	76.33	
Altorfer CAT	\$	1,954.00	
NICL	\$	403.94	
KENDRICK	\$	65.00	
TOM LIJEWSKI	\$	1,625.00	
MAHONEY	\$	138.14	
MEDICAL DIRECTOR FEE	\$	6,000.00	
MEDPRO	\$	360.00	
POINTCLICKCARE	\$	2,753.97	
PHOENIX	\$	3,297.52	
REPUBLIC	\$	455.84	
TEST	\$	81.45	
DIRECT TV	\$	820.00	
THOMPSON	\$	945.00	
MED A	\$	304.80	
OMNICARE	\$	3,011.75	
			58,603.82

10 NURSING

NEW EQUIPMENT	\$	910.87	
DRUGS & MEDICATIONS	\$	806.24	
NURSING SUPPLIES	\$	8,717.95	
			\$ 10,435.06

(RECAP - 2)
(PAGE 1 OF 2)
Dec-99
May-10

SECTION III - REQUIREMENTS (con't)

12 INSURANCE

UNEMPLOYMENT INSURANCE	\$	-	
WORKER'S COMPENSATION	\$	-	
HEALTH INSURANCE	\$	70,030.19	
LIABILITY INSURANCE	\$	-	
			\$ 70,030.19

19 PLANT OPERATION AND MAINTENANCE

MATERIAL FOR REPAIR	\$	6,124.57	
GENERAL			
LABOR FOR REPAIR			
CAPITAL IMPROVEMENTS	\$	-	
			\$ 6,124.57

20 FURNISHINGS AND EQUIPMENT vehicles

MATERIAL FOR REPAIR
GENERAL
LABOR FOR REPAIR
NEW EQUIPMENT

23 SPECIAL REQUIREMENTS

Grapetree	\$	20,745.03	
			\$ 20,745.03

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Dec-99
May-10

LA SALLE COUNTY NURSING HOME				
1380 N. 27TH ROAD				
OTTAWA, ILLINOIS 61350				
March 9, 2023				
FOR THE MONTH OF FEB				
TAX LEVY		13-00-301-001		
INTEREST INCOME		13-00-308-001		
MISC. INCOME		13-00-350-001		
PUBLIC AID RESIDENTS PT LIABILITY		13-00-360-001	\$	37,680.20
PRIVATE PAY RESIDENTS		13-00-360-002	\$	78,312.55
PUBLIC AID RECIPIENTS		13-00-360-003	\$	206,853.07
PUBLIC AID WIRE TRANSFER		13-00-360-004	\$	201,662.05
MEDICARE A WIRE TRANSFER		13-00-360-006	\$	30,858.96
MEDICARE B WIRE TRANSFER		13-00-360-007	\$	39,481.73
HOSPICE		13-00-360-009	\$	6,947.26
MEDICARE A COINSURANCE		13-00-360-008		
MEDICARE B COINSURANCE		13-00-360-009		705.99
PATIENT INSURANCE		13-00-360-010		
GRANT PAYROLL		13-00-360-014-554		
MEDICARE PATIENT COPAY		13-00-360-011		
COVID 19 STIMULUS		13-00-313-031		
CURE PROGRAM		13-00-313-034		
TOTAL			\$	602,501.81
PRIOR YEAR TO DATE RECEIPTS			\$	1,062,082.34
CURRENT MONTH RECEIPTS			\$	602,501.81
CURRENT YEAR TO DATE RECEIPTS			\$	1,693,211.68
PRIOR YEAR TO DATE EXPENSES			\$	1,955,342.53
CURRENT MONTH PAYABLES			\$	182,244.78
CURRENT PAYROLL			\$	248,260.23
CURRENT INSURANCE			\$	70,030.19
CURRENT YEAR TO DATE EXPENSES			\$	1,690,144.06
CASH ON HAND AS OF 2-28-23			\$	(131,945.63)